



Final Design Review Application & Checklist

Cabot Saint Lucia Architectural Design Committee

CONTACT:

Application Date _____ Date of Pre-Design Conf. _____

Date of ARC Meeting _____ LOT # _____ LOT SIZE _____

Neighborhood _____ Building Height _____

Total Gross Sq. Meters/Footage for all Buildings & Structures _____

Project Description: _____

Owner Information:

Name of Owner(s): _____

Full Address:

Email: _____ Phone: _____

Design Team:

Architect: _____ Firm: _____

Phone: _____ Email _____

License Number _____

Architect: _____ Firm: _____

Phone: _____ Email _____

License Number _____

Landscape Architect: _____ Firm: _____

Phone: _____ Email _____

License Number _____

Contractor: _____ Firm: _____

Phone: _____ Email _____

License Number _____

Other: _____ Firm: _____

Phone: _____ Email _____



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Submittal Requirement Checklist

The Applicant shall prepare and submit to the ARC for review and approval a final design review package, which adequately conveys compliance with the Architectural Standards. **Final design documents shall generally conform to the approved preliminary design review documents and shall include any revisions noted from the preliminary design approval.** All plans and sections as listed below shall utilize a minimum scale of 1:250, or 1"=20'-0" unless otherwise noted in Section 4.8.1.

Please use this form as a checklist to ensure you have included all submission items and have met the requirements of each document as detailed in Section 4.8.1 of the Architectural Standards. The following drawings are required for the final design review package and may be uploaded to the ARC portal, sent via a secure document sharing platform to info.arc@cabot.com, and/or digital files may be mailed or dropped off at the ARC offices.

Final Design Submittal Checklist

<input type="checkbox"/>	Site Sections
<input type="checkbox"/>	Final Design Review Application Form
<input type="checkbox"/>	Site Plan
<input type="checkbox"/>	Staking Plan
<input type="checkbox"/>	Grading, Drainage & Erosion Control Plans
<input type="checkbox"/>	Foundation, Floor and Roof Plans
<input type="checkbox"/>	Elevations
<input type="checkbox"/>	Landscape & Revegetation Plans
<input type="checkbox"/>	Lighting Plan
<input type="checkbox"/>	Exterior Landscape Details
<input type="checkbox"/>	Energy Efficient Design Strategy
<input type="checkbox"/>	Water Conservation Strategy
<input type="checkbox"/>	Sample Board

Upon submission of final design review documents, Applicants shall provide a construction staking of the buildings, in accordance with ARC requirements (available from the ARC). The Applicant shall contact the ARC prior to submitting final design documents to confirm staking requirements.

Contact: Rich Wagner
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